



Native American Youth and Family Center

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MSI HOUSING ADVOCATE

Founded in 1974, the Native American Youth and Family Center (NAYA) is a thriving social services and community center in NE Portland, and one of the city's most respected nonprofit organizations. Portland ranks as one of the largest Urban Native communities in the U.S. and NAYA's 170 employees provide a wide spectrum of programs for our people, from education to housing to elder services. We do our work knowing that our Native cultures are a source of our empowerment.

NAYA offers an exceptional benefits package, including medical, dental and vision insurance, 401(k) retirement plan with up to 6% match, paid vacation and 14 paid holidays. This is a full-time position. As with all nonprofits, you will occasionally attend events which may take place in the evenings or on weekends.

The wage for this position is \$23-27 dollars per hour.

Who You Are:

- You have a passion for supporting houseless families/household's efforts to find housing resources from public and private organizations.
- You can establish/build relationships with this program's diverse clientele regardless of the individual's background, history, or household makeup.
- You are an experienced Case Manager who understands building relationships with individuals who have experienced trauma / mental health and the effort it takes to build relationships and engage in long term case management.
- You are knowledgeable in Housing First. You are an expert at removing obstacles, reducing harm to low-income families connecting them to the right supports and community resources including locating transportation resources and/or provide transportation services,
- You can collaborate successfully with property owners, landlords, utility companies, social service agencies, police, neighborhood organizations and businesses.
- You can successfully transition families into affordable housing.
- You enjoy collaborating with a collaborative team.
- You have a bachelor's degree in social work, Human Services or similar field or high school diploma/GED and at least two years' work experience. Two years working with low-income individuals/ families required,
- You have a valid Oregon or Washington driver's license, can successfully pass a background check.

- You are knowledgeable of the Native America/Alaska Native communities, working well with diverse populations.

What You'll Do:

1. Provide direct services to Native families experiencing homelessness using the Housing First Approach.
2. Provide and maintain support to recently housed families for a minimum of six months or longer.
3. Maintain documentation in a timely accurate manner following funding guidelines.
4. Identify and utilize community resources supporting families as they move into housing.
5. Utilize assertive engagement to meet clients where they are at.
6. Work with landlords/ property management.
7. Demonstrate good judgment while staying composed in stressful situations.
8. Adhere to NAYA's confidentiality policy.
9. Work as an active team member of the departmental team and team projects.
10. Always represent NAYA professionally.
11. Use Service Point, database systems, ETO and other technology to track client information.

How To Apply:

Please send a resume and cover letter to jobs@nayapdx.org. If you need accommodation during the application process, please note this in your email.

Position is open until filled.