



# Native American Youth and Family Center

5135 NE Columbia Blvd, Portland, OR 97218 | p 503.288.8177 | f 503.288.1260 | [nayapdx.org](http://nayapdx.org)

## **FAMILY HOUSING ADVOCATE**

**Founded in 1974, the Native American Youth and Family Center (NAYA) is a thriving social services and community center in NE Portland, and one of the city's most respected nonprofit organizations. Portland ranks as one of the largest Urban Native communities in the U.S. and NAYA's 170 employees provide a wide spectrum of programs for our people, from education to housing to elder services. We do our work knowing that our Native cultures are a source of our empowerment.**

**NAYA offers an exceptional benefits package, including medical, dental and vision insurance, 401(k) retirement plan with up to 6% match, paid vacation and 14 paid holidays. This is a full-time position. As with all nonprofits, you will occasionally attend events which may take place in the evenings or on weekends.**

**The wage for this position is \$25 dollars per hour.**

### **Who You Are:**

- You have a passion for working with families experiencing homelessness or housing instability, providing support, helping remove barriers and building relationships.
- You are an experienced Case Manager who can easily carry a caseload of 20 families.
- You understand trauma informed care and the effort it takes to build relationships with clients.
- You know community resources, understand wrap services and the importance of documentation.
- You can work successfully with landlords, utility companies and partner agencies.
- You have an associate degree in social work, Human services or similar field or a combination of education and experience.
- You have a valid Oregon or Washington drivers license, can successfully pass a background check.
- You are knowledgeable of the Native America/Alaska Native communities, working well with diverse populations.

### **What You'll Do:**

1. Provide direct services to Native families experiencing homelessness.
2. Evaluate community members seeking services for program eligibility.
3. Develop plans for maintaining housing stability.
4. Maintain documentation in a timely accurate manner following funding guidelines.

Youth Centered • Family Driven • Elder Guided

5. Identify community resources for food, clothing, emergency housing and employment assistance.
6. Facilitate actual transitions into stable housing.
7. Adhere to NAYA's confidentiality policy.
8. Work as an active team member of the departmental team and team project.

**How To Apply:**

Please send a resume and cover letter to [jobs@nayapdx.org](mailto:jobs@nayapdx.org). If you need accommodation during the application process, please note this in your email.

Position is open until filled.