



Native American Youth and Family Center

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FAMILY HOUSING ADVOCATE - MHT PROGRAM

Founded in 1974, the Native American Youth and Family Center (NAYA) is a thriving social services and community center in NE Portland, and one of the city's most respected nonprofit organizations. Portland ranks as one of the largest Urban Native communities in the U.S. and NAYA's 170 employees provide a wide spectrum of programs for our people, from education to housing to elder services. We do our work knowing that our Native cultures are a source of our empowerment.

NAYA offers an exceptional benefits package, including medical, dental and vision insurance, 401(k) retirement plan with up to 6% match, paid vacation and 14 paid holidays. This is a full-time position. As with all nonprofits, you will occasionally attend events which may take place in the evenings or on weekends.

The wage for this position is \$25 dollars per hour.

Who You Are:

- You have a passion for working with houseless families finding safe, stable, long-term housing using support resources from public/private organizations, including landlords, employers, and government agencies.
- You can establish relationships with property owners, landlords, respond to property managers to support families to prevent eviction.
- You are an experienced Case Manager who understands building relationships with families, who understands trauma informed care and the effort it takes to build relationships. You are an excellent coach helping set realistic goals and the steps to achieve them.
- You are knowledgeable in Housing First and Motivational interviewing and can assist with all aspects of permanent housing search; applications, finding furnishings, setting utilities.
- You can collaborate successfully with property owners, landlords, utility companies and partner agencies.
- You enjoy collaborating with a collaborative team.
- You have a high school diploma/GED and at least two years of nonprofit work.
- You have a valid Oregon or Washington driver's license, can successfully pass a background check.
- You are knowledgeable of the Native America/Alaska Native communities, working well with diverse populations.

What You'll Do:

1. Provide direct services to Native families experiencing homelessness using Motivational Interviewing and Housing First Approach.
2. Provide and maintain support to recently housed families for a minimum of six months or longer.
3. Maintain documentation in a timely accurate manner following funding guidelines.
4. Identify and utilize community resources supporting families as they move into housing.
5. Utilize assertive engagement to meet clients where they are at, coaching them with goal setting and realistic steps to achieve them.
6. Adhere to NAYA's confidentiality policy.
7. Work as an active team member of the departmental team and team projects.
8. Always represent NAYA professionally.
9. Use Service Point, database systems, ETO and other technology to track client information.

How To Apply:

Please send a resume and cover letter to jobs@nayapdx.org. If you need accommodation during the application process, please note this in your email.

Position is open until filled.